

HOW THE ICB WORKS

WHAT DOES "ICB" STAND FOR?
"International **C**ertification **B**oard"

The ICB is a committee of the National Energy Management Institute Committee (NEMIC) which is a labor management committee trust fund established by the Sheet Metal Workers' International Association (SMWIA) and the Sheet Metal and Air Conditioning Contractors National Association (SMACNA).

PURPOSE OF THE ICB

Officially: The purpose of the International Certification board (ICB) is to direct a comprehensive set of certification programs to assure customers of the sheet metal industry of the quality advantages of utilizing persons or entities certified by the ICB. – 8/03

WHO THE ICB IS

Eight representatives, four from Labor (SMWIA) and four from Contractors (SMACNA)

How is the ICB organized?

- The board is led by two co-chairs; one labor, and one management.
- The ICB meets three times a year and other times as necessary.
- Normally, the ICB meets in joint session with the Testing, Adjusting and Balancing Bureau (TABB).

WHAT THE ICB DOES

- Establishes standards for international certification programs for the sheet metal industry.
- Develops certification programs based on these standards covering
 - Contractors
 - Supervisors
 - Technicians
- Identifies disciplines that certification would benefit such as
 - Test & Balance
 - Life Safety
 - Indoor Air Quality
 - Commissioning
 - Fume Hood
 - Bio-Safety Cabinets
- Establishes needed bureaus to implement certifications by discipline
 - TABB
- Develop or reviews and adopts documents including:
 - Procedure Manuals
 - Certification Manuals
 - Training Curricula
 - Training materials
 - Prerequisites for Testing
 - Application documents
 - Proficiency requirements
 - Prerequisites for certification
 - Prerequisites for recertification
- Develops relationships and working agreements with certifying and accreditation organizations including:
 - International Training Institute (ITI)
 - American National Standards Institute (ANSI)
 - Underwriters Laboratories (UL)
- Develops promotional programs to encourage more contractors, supervisors and technicians to become certified
 - TABB Annual Conference
 - Advertising (Engineering Systems & SNIPS)
 - News Letters (Tabb Talk)
 - Outreach to specifying engineers
 - Affiliates
 - Trade Shows
 - Presentations (ASHRAE)
- Develops and makes recommendations for action to the NEMIC trustees
 - Annual operating budget

- Establishment of a Task Force
- Issues certifications

HOW THE ICB WORKS

The ICB accomplishes the review and decision making aspects of its work at board meetings scheduled three or four months apart during the year. Telephone conference calls are occasionally held to handle topics that the board to expedite. The board is supported by an excellent staff whose activities are ably administered by Tony Piccarazzi.

The work of the staff includes

- Draft documents for the review and approval of the ICB
- Assemble and distribute documents
- Maintain data files of certification progress of enrollees
- Prepare analytical reports and communication documents.
- Processes applications for certification and presents to the ICB for approval.